

Professional Licensing Agency
402 West Washington Street
Room W072
Indianapolis, IN 46204



Michael R. Pence
Governor of Indiana
Deborah J. Frye
PLA Executive Director

Home Inspector Pre-Licensing Education Provider Renewal Notice

License Number: _____ **Renewal Fee: \$500** **Expiration Date: 10/1/2015**

You are required to renew your pre-licensing education course provider registration with the Indiana Home Inspector Licensing Board October 1, 2015. In order to renew your registration please complete and return the information below. Thank you.

1. Please allow us to update our records by completing the information below. Thank you.

Company Name: _____

Company Contact Person: _____

Telephone Number: _____

E-mail address: _____

2. A check or money order in the amount of \$500 made payable to the:

Indiana Professional Licensing Agency
Attn: Home Inspector Licensing Board
402 W. Washington Street, Room W072
Indianapolis, Indiana 46204

3. Submit a biennial report which contains
 - A) a list of instructors who teach any section of the course
 - B) a curriculum vitae for the instructor if the instructor was not listed on the provider's initial application for approval
 - C) a roster of all students who attended the course during the previous renewal cycle
 - D) a report on whether or not the student passed the course.

Failure to renew your registration by October 1, 2015 will invalidate your credentials and prohibit you from continuing to provide pre-licensing education programs to potential home inspectors in Indiana.